

HERMITAGE PARISH COUNCIL

Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 18th July at 7.30pm

- Present** Cllr R Cottingham, Cllr D Brown, Cllr R Marr, Cllr S Russell, Cllr A Goldsmith (19.30pm – 20.26pm),
Cllr N Burraston, Cllr I Hunter, Dist Cllr G Simpson, Cllr T Moran, Cllr Cronk
- 2 members of the public
- In attendance Ms N Pierce (Parish Clerk)
- 01.07.19 **Public participation**
Two members of the public spoke about agenda item 13.3; Land off Pinewood Crescent;
land owned by Taylor Wimpey.
- 02.07.19 **Apologies for absence**
Dist Cllr H Cole, Cllr C Purchase
- 03.07.19 **Minutes of meeting held 19th June**
The minutes of the Parish Council meeting held of 19th June were agreed as a correct record
and signed by the Chairman
- 04.07.19 **Minutes of meeting held 20th June**
The minutes of the Parish Council meeting held of 20th June were agreed as a correct record
and signed by the Chairman
- 05.07.19 **Declarations of interest**
Cllr N Burraston: agenda item 12.4 Hermitage Green open spaces
- 06.07.19 **Matters arising from the minutes of the last meeting not referred to elsewhere**
None
- 07.07.19 **Report of the District Councillor**
District Councillors Garth Simpson and Hilary Cole provided a written report. Cllr Garth
Simpson spoke about the Readibus and Handibus, has met with a representative of the
scouts to assist with agenda item 13.2. Will be meeting a representative of the village hall
to discuss a Members Bid for funding to complete the small hall
- 08.07.19 **Planning**
8.1 New applications:
19/01487/HOUSE, Simonds Plough, Hampstead Norreys Road, Hermitage RG18 9RZ.
Ground floor side extension to provide a larger sitting room. No objection.
19/01173/HOUSE, Colton, Orchard Close, Hermitage RG18 9RU. 1800mm high close board
fence. Objection.
19/01654/FULD, Site of former All our Own, Deacons Lane, Hermitage. Section 73a:
Variation/Removal of Condition 2 (Approved Plans) of previously approved application
(17/02957/FULD): Demolition of existing dwelling and garage and erection of 2 no:
detached houses. Decision cannot be made; to request sight of plans.

19/01688/FULD, Arla Estates Ltd, 19 Briants Piece, Hermitage, RG18 9SX. Section 73-Variation of condition 2 (approved plans) of previously approved application.
18/02999/FULD: Demolition of existing bungalow and garages. Erection of 2 x semi detached bungalows. Provision of vehicular access and 3 parking places per dwelling.

No objection as the only change is retention of the existing garage.

19/01745/HOUSE, Owls Oak, Hampstead Norreys Road, Hermitage, RG18 9RZ. Proposed front and rear extensions including roof alteration with side and rear dormers.

No objection.

8.2 Decision notices:

19/01173/HOUSE, Colton, Orchard Close, Hermitage RG18 9RU. Single storey side extension. Approved.

19/01066/HOUSE, Laurel Cottage, Chapel Lane, Hermitage RG18 9RL. Alterations and two storey rear extension. Application withdrawn.

19/01169/CERTP, 48 Sandstone Grove, Hermitage RG18 9WS. Conversion of existing loft void. Insertion of 2no. roof lights to front elevation and 2 no. roof lights to rear elevation.

Approved.

19/01339/HOUSE, Westwood, Hampstead Norreys Road, Hermitage RG18 9RT. Retrospective application for the construction of a timber playroom/workroom at the rear of the garage. Approved.

19/00393/FUL, Forestry Access Improvement North of Marlston Road, Hermitage. New forestry access/loading bays/tracks located at 3 sites to improve access. Approved.

8.3 Neighbourhood development plan; minutes circulated. Cllr Burraston has forwarded the Consultation on the West Berkshire draft Revised Statement of Community Involvement (SCI) to the steering group.

09.07.19 Finance and report of Responsible Finance Officer

9.1 Report of Financial Officer

9.2 Receipts and payments for consideration July 2019

9.2.1 Sunshine Commercial Services Ltd monthly charge	£ 244.37
9.2.2 Grass maintenance/Contractor	£ 649.00
9.2.3 Cost of administration (incl office 365 renewal £79.99)Sal & exp	£ 578.27
9.2.4 HMRC paye	£ 134.05
9.2.5 Hermitage village hall, planning meeting room hire	£ 43.30
9.2.6 Hermitage Village Hall; Hermitage Big Tea event	£ 37.00
9.2.7 Mr R Bird, travel expenses to CPRE training, with colleague	£ 8.10
9.2.8 Roy Marr, 2 memory sticks @ £4.99 each	£ 9.98
Total	£1,704.07

9.3 Direct Debits previously approved:

1& 1lonas (web site) monthly payment, £5.99

9.4 CIL Procedure; draft prepared by Ruth Cottingham, to be circulated. To consider projects for the future; council to prepare a priorities list.

9.5 FWP: report provided. To transfer £25,000 from commuted sum, to free funds. Unanimously agreed. CCLA investment £25,000 ringfenced for Furze Hill. Cllr Moran to assist with updating the website; also a drop down menu option for NDP steering group was requested.

9.6 Clerk PAYE and pension: to outsource pension and PAYE, cost in the region of £20 per month. Unanimously agreed.

9.7 £6,130 ring fenced youth club refund to continue for ten years until July 18th 2029. Unanimously agreed.

9.8 Internal Audit: report circulated and agreed.

9.9 Agreement of transfer of interest from Newbury Building Society and Metro Accounts to Lloyds treasurers account; unanimously agreed. NBS forms duly signed. To transfer £1,000 from Metro account, to Lloyds current account; Cllr Russell to visit Metro.

10 Burial ground

Cllr Marr provided the clerk with a memory stick of burial ground files.

11 Highways

11.1 SID (speed indicator device) report: a written update was provided by Cllr Purchase.

11.2 Cars parking on the pavement along the B4009 are causing an obstruction; photos taken and reviewed. Cllr David Brown to continue to monitor.

12 Environment

12.1 Recreation ground; mowed and looked after. Open air circuit classes are causing damage to the recreation ground. Clerk to write to instructor.

12.2 Furze Hill: WBCS volunteers are due on 30th July and will trim and rake in the butterfly meadow and larder plus path widening. A local bat enthusiast is looking into possible locations for bat boxes in the exclusion zone. The Thursday team has made the fence along footpath 18 safe. Bike trail route has been investigated.

12.2.1 Tree works: to follow through with quotes, Clerk.

12.2.2 Preschool outdoor classroom: to remove for the summer.

12.3 Play areas including inspection checklists, defibrillator check. Inspection not carried out in July. Cllr Moran to do August.

12.3.1 Wicksteed playground inspections report, inspection 4th April: obtain quotes, Clerk.

12.4 Hermitage Green: adoption of open space in progress. Cllr Burraston to update Hermitage Green residents.

13 Other matters

13.1 Village Hall: further complaints have been received from a resident about noise.

13.2 Scout Hut: Valuation Office Agency HMRC, request for information

13.2.1 Lease to be drawn up by HPC for the scout hut.

13.3 Blake Road: open space owned by Taylor Wimpey; Cllr Burraston to draft a letter to request the area is maintained and trees surveyed when required.

14 Correspondence received since the last meeting not referred to elsewhere

Library Usage Data for West Berkshire Town and Parish Councils

NALC's Annual Conference this year is taking place on 28th and 29th October in Milton Keynes

Police and Crime Bulletin June 2019, Rural crime barn event, home security guide, custody visiting, criminal seizures and more...

West Berkshire Council; West Berkshire Council declares Climate Emergency

West Berkshire Council; Highway Improvement Programme 2019/20 - Surface Dressing Programme

Berkshire Vision AGM; 27th September

District Parish Council Conference; 22nd October

Police & Crime Bulletin July 2019 - HAVE YOUR SAY - Policing Survey 2019

Greenfest – A West Berkshire wide event on Saturday 7th September

Royal Berkshire Fire and Rescue Service – Wholetime Firefighter Recruitment

Consultation on the West Berkshire draft Revised Statement of Community Involvement (SCI)

Griffstock

- 15 Reports from parish council representatives who have attended meetings of outside bodies on behalf of the council**
Cllr Cottingham attended a CRPE planning training, BALC executive meeting, Knowledge Training; refresher for re-elected councillors
Cllr Moran attended Knowledge Training; initial training for new councillors
- 16 Items to be raised by Councillors (information only)**
Cllr Marr updated that the Readibus timetable has changed to the first and fifth Monday of each month. Collection time is now later. The bus will be free for the month of August.
- 17 Any other items which the Chairman decides are urgent (information only)**
- 18 Date of the next meeting:**
Thursday 15th August at 7.30pm in the Adelaide Room, Holy Trinity Church.

There being no further business the meeting closed at 21.40pm.