

HERMITAGE PARISH COUNCIL

Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 17th January at 7.30pm

Present Cllr R Cottingham, Cllr D Brown, Cllr N Burraston, Cllr R Marr, Cllr S Russell, Cllr C Purchase
Cllr I Hunter, Cllr A Goldsmith, Dist Cllr Q Webb (8.25pm-9.44pm)

4 members of the public

In attendance Ms N Pierce (Parish Clerk)

01.01.19 **Public participation**

Objections were raised to planning application 18/03268

02.02.19 **Apologies for absence**

Dist Cllr G Pask, Cllr O Cronk

03.01.19 **Minutes of meeting held on 13th December 2018**

The minutes were agreed as a correct record and signed by the Chairman.

04.01.19 **Declarations of interest**

Cllr C Purchase: 18/03268/FULD, Clairewood, Hampstead Norreys Road, Hermitage RG18 9RZ

05.01.19 **Matters arising from the minutes of the last meeting not referred to elsewhere**

06.01.19 **Report of the District Councillor**

District Councillor has taken possession of the CALA inquiry files. To be passed to Clerk.

07.01.19 **Planning**

7.1 New applications:

18/03146/HOUSE Sunnymount, Orchard Close, Hermitage RG18 9RU. Demolition of garage and conservatory. Alterations and additions to form kitchen extension, garden room and garage with an additional bedroom and ensuite bathroom on the first floor.

No objection.

18/03360/HOUSE Anwyn, Hampstead Norreys Road, Hermitage, RG18 9RZ. Single storey rear extension to create enlarged dining utility room with internal alterations and enlargement of existing roof lights and addition of window to bedroom. No objection

18/03268/FULD Clairewood, Hampstead Norreys Road, Hermitage RG18 9RZ. Demolish existing single storey dwelling and garage and replace with two semi-detached dwellings, also lift and think the crown of a TPO within the garden. Council objects to windows overlooking neighbours and expressed concern for oak tree. Also requests a design and traffic management plan is in place before work begins. Objection

19/00029/FULD. Lawrence Building, Newbury Road, Hermitage RG18 9TD. Demolish garage and erect convenience store with 4 x apartments and erect 4 dwellings. HPC stands by its initial objections. It would like to see closing time reduced to 9pm and restrictions placed on illuminated signs to preserve the village's night time 'dark sky' policy. Also, a construction design and traffic management plan in place before work begins. Objection

7.2 Decision notices:

18/02948/HOUSE. Pinewood Halt, Chapel Lane, Hermitage. Single storey gable ended extension, replacement porch and utility structures, garage conversion. Energy efficiency package to include exterior insulation with render cladding and new energy efficient windows. Approved

18/02999/FULD. 19 Briants Piece, Hermitage. Demolition of existing bungalow and garages. Erection of 2 x semi-detached bungalows. Provision of vehicular access and 3 parking places per dwelling. Approved

18/02266/FUL Gerald Palmer Charitable Trust, Forestry access improvement north and south of Marlston Road and west of Ealing Road. New Forestry bays/tracks located at 3 sites to improve access. Refused

7.3 **Appeal decisions:**

APP/W0340/W/18/3207250 land at 4 High Street, Hermitage RG18 9SR. Demolition of outbuildings and erection of 1 No. 2 bedroom, 2 No. three bedroom dwellings and associated works. Appeal allowed and planning permission granted.

7.4 **Neighbourhood development plan:**

The first meeting was held on 10th January. Andrew Bunyan was appointed Chair and Rosie Healey appointed Secretary. Next meeting 13th February at 7.30pm.

08.01.19 **Report of Responsible Finance Officer, cheque signing and financials**

8.1 Report of RFO

Financial position as at 28th December 2018

Balance carried forward	
(including S106 contributions)	£270,402.52
Receipts to 28 th December	£ nil
Payments to 28 th December	£ 2,893.70
Less unrepresented cheques	£ <u>122.00</u>
Balance in hand	£267,386.82

8.2. Receipts and payments for consideration January 2019

8.2.1 Sunshine Commercial Services Ltd monthly charge £238.40, hole at recreation ground £188.40	£	426.80
8.2.2 Grass maintenance/Contractor	£	657.50
8.2.3 Cost of administration	Sal & exp	£ 561.25
8.2.4 HMRC	paye	£ 124.93
8.2.5 Cllr Brown, 500 sheets A4 paper, ink cartridge	£	29.98
8.2.6 Cllr Cottingham, moss remover, burial ground/Lipscomb Close	£	19.48
	Total	£ 1,834.93

8.3 Budget 2019 – 20, ongoing

8.4 Precept for 2019-20 was set at £49,710. Unanimously agreed.

8.5 Grants 2019 – 20, to be reviewed at February meeting.

8.6 Finance Working Party report all in order. Bank account reconciliation to be done.

8.7 Clerk training, 3 hours overtime to attend, approved. Unanimously agreed.

09.01.19 **Burial ground**

Contractor has trimmed the trees and attended to the moss.

10.01.19 **Highways**

10.1 Potential extinguishment of Public Footpaths and Bridleways project: suggested contact long standing residents. Cllr Brown.

10.2 Response from Paul Goddard about traffic at Priors Court roundabout received on 11th January. Hermitage Parish Council to respond. Cllr Burraston/Clerk.

10.3 Speed indicator Device (SID) deployment. SID deployed at various times over a 5-day period during January. Awaiting report.

11 01.19 **Environment**

11.1 Recreation ground, nothing to report.

11.2 Furze Hill: hanging fallen trees removed.

11.2.1 February 12th working party tasks: exclusion zone - complete the coppicing, meadow, bramble bashing, MUGA screening, remove side branches from field maples, wood, and silver birches.

11.2.2 Removal of green chain link fencing between recreation ground and old railway line, to erect along footpath 18. Volunteers to remove and contractor to erect. Unanimously agreed.

11.2.3 Tree health and safety inspections budget up to £1,000. Unanimously agreed.

11.3 Cllr Purchase and Cllr Burraston carried out January playground and defibrillator inspections. To send a soft copy of the inspection to Cllr Cottingham. Cllr Purchase. To source blacksmith for metal work, Cllr Marr. Cllr Russell to carry out February inspection.

11.3.1 Annual inspection quotation budget agreed up to £500. Unanimously agreed.

11.4 Quotations for exclusion zone, rabbit and Pinewood Park fencing. Cllr Cottingham to send summary of quotations to all Councillors. Agreed to carry out this work before financial year end.

11.5 Quotations for recreation ground maintenance: deferred to February meeting when clerk will have two more quotes.

11.6 Quotations for grass mowing, park care, defibrillator check, bus shelter care. Contractor agreed. Unanimous.

12.01.19 **Non-environmental matters**

12.1 Village hall: the village hall is looking for grants to complete the small hall. Christmas canapes raised £380. Band and bar event on 9th March, April wine tasting, treasure hunt and prizes, April 27th.

12.2 The Annual Parish Assembly will be held on 18th April 2019.

13.01.19 **Correspondence received since the last meeting not referred to elsewhere**

Police and Crime Commissioner Newsletter December

CIL payments to the parish

WBC announce government funding to fix potholes

WBC to receive £1.7m from Business Rates

14.01.19 **Reports from parish council representatives who have attended meetings of outside bodies on behalf of the council**

15.01.19 **Items to be raised by Councillors (information only)**

None

16.01.19 **Any other items which the Chairman decides are urgent (information only)**

17.01.19 **Date of the next meeting**

Thursday 21st February 2019 at 7.30pm at the Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST

There being no further business the meeting closed at 21.44pm.

Signed _____

Dated _____