

**HERMITAGE PARISH COUNCIL**

**Minutes of the meeting of Hermitage Parish Council held at  
Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST  
on Thursday 21<sup>st</sup> February at 7.30pm**

**Present** Cllr R Cottingham, Cllr D Brown(7.30pm-7.40pm), Cllr N Burraston, Cllr R Marr, Cllr S Russell, Cllr C Purchase, Cllr O Cronk, Cllr A Goldsmith, Dist Cllr Q Webb

1 member of the public

In attendance Ms N Pierce (Parish Clerk)

**01.02.19 Public participation**

One member of the public attended to hear the council meeting

**02.02.19 Apologies for absence**

Dist Cllr G Pask, Cllr I Hunter

**03.02.19 Minutes of meeting held on 17<sup>th</sup> January 2019**

The minutes were agreed as a correct record and signed by the Chairman.

**04.02.19 Declarations of interest**

None

**05.02.19 Matters arising from the minutes of the last meeting not referred to elsewhere**

None

**06.02.19 Report of the District Councillor**

Refer to correspondence 13.1

**07.02.19 Planning**

**7.1 New applications:**

None

**7.2 Decision notices:**

None

**7.3 Neighbourhood Development Plan:**

Meeting minutes of 13<sup>th</sup> February circulated. Committee needs more representation from residents at northern end of village.

Part two. Agreed to refund resident £50.

**08.02.19 Report of Responsible Finance Officer, cheque signing and financials**

**8.1 Report of RFO**

Financial position as at 31<sup>st</sup> January 2019

Balance carried forward

(including S106 contributions)

£267,508.82

Receipts to 31<sup>st</sup> January

£ 169.24

Payments to 31<sup>st</sup> January

£ 1,941.94

Less unpresented cheques

£ nil

Balance in hand

£265,736.12

8.2. Receipts and payments for consideration February 2019		
8.2.1 Sunshine Commercial Services Ltd		£ 238.40
8.2.2 Grass maintenance/Contractor		£ 677.50
8.2.3 Cost of administration	Sal & exp	£ 580.35
8.2.4 HMRC	paye	£ 124.93
8.2.5 Your space self-storage Ltd – 22/12/2018 to 7/06/2019		£ 290.74
8.2.6 Crescent Signs, danger deep water signs		£ 184.80
8.2.7 Cllr Russell, projector screen 122.56 projector/laptop trolley 59.95		£ 182.51
8.2.8 Castle Water, burial ground 2 <sup>nd</sup> November – 31 <sup>st</sup> December 2018		£ 3.42
8.2.9 Refund		£ 50.00
	Total	£ 2,332.65

8.3 The bank account reconciliation to 31<sup>st</sup> January 2019 was signed.

8.4 Lloyds bank deposit account roll over: £40,000 to be transferred to the Lloyds Treasurers account, following this a cheque to be raised in the sum of £40,000 payable to HPC Metro account. Unanimously agreed. This will be done on 22<sup>nd</sup> February or prior to 22<sup>nd</sup> May 2019.

8.5 Finance working party: to consider transferring £9,000 from the commuted sum to Furze Hill trees, also the cost for the fencing in Furze Hill: ongoing

8.6 Grants discussed 2019 – 20: Appendix 1

8.7 Budget 2019/20: ongoing.

8.8 Storage facility: Cllr Burraston and Clerk to visit and make recommendations.

09.02.19 **Burial ground**

9.1 Procedures to be updated.

10.02.19 **Highways**

10.1 Potential extinguishment of public footpaths and bridleways project: Cllr Cronk has reviewed and confirmed accuracy. Resident has walked all footpaths and photos of repairs required received by Clerk.

10.2 HPC responded to Paul Goddard's letter of 11<sup>th</sup> January on 20<sup>th</sup> February.

10.3 Speed indicator Device (SID) deployment: report received from Cllr Purchase. Further deployment discussed. Hermitage Parish Council thanks Alan Dunkerton for his support over many years.

11 02.19 **Environment**

11.1 Recreation ground: grass at 'hole' growing perfectly, to advise SCS to remove orange surround. Clerk

11.2 Furze Hill: dogs are soiling around fitness equipment, residents are asked to please use bins provided. Thursday team has dealt with several leaning dead trees. 25 volunteers from WBCS weeded the hedges above recreation ground and in front of the MUGA. Brambles in the middle of the meadow removed and cleared vegetation from fencing in preparation for repairs.

11.3 Cllr Russell carried out February playground and defibrillator inspections.

Cllr Burraston to carry out March inspection. Cllr Marr provided an update on welding works at Pinewood Park.

11.3.1 Annual inspection quotation budget agreed up to £500. Unanimously agreed.

11.4 Quotations for recreation ground maintenance: contractor for the next three years unanimously agreed.

11.5 Contractor to commence works on fencing w/c March 4<sup>th</sup>.

12.02.19 **Non-environmental matters**

12.1 Village hall: March event cancelled. Wine tasting event on 27<sup>th</sup> April. The dog training group has left.

12.2 The Annual Parish Assembly will be held on 18<sup>th</sup> April 2019. District Cllr and Clerk to source general speaker, traffic management West Berkshire Council. Art display to be considered.

12.3 Disaster Recovery Plan: Cllr Cronk to consider storage of hard disks. Council to consider purchase of two fireproof safes and to ensure the disks are encrypted. Plan to be updated accordingly.

**13.2.19 Correspondence received since the last meeting not referred to elsewhere**

Police & Crime Bulletin January 2019 – Chief Constable appointment, council tax etc

West Berkshire Council District Parish Conference 14<sup>th</sup> March at 6.30pm

West Berkshire Council 'Have your say on draft Council Strategy 2019-2023' consultation ends 24<sup>th</sup> March

West Berkshire Council: new West Berkshire Lottery

Richard Benyon MP: Loneliness and Isolation conference 8<sup>th</sup> February

**14.02.19 Reports from parish council representatives who have attended meetings of outside bodies on behalf of the council**

**15.02.19 Items to be raised by Councillors (information only)**

None

**16.02.19 Any other items which the Chairman decides are urgent (information only)**

**17.02.19 Date of the next meeting**

Thursday 21<sup>st</sup> March 2019 at 7.30pm at the Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST

There being no further business the meeting closed at 21.43pm.

Signed \_\_\_\_\_

Dated \_\_\_\_\_