

**HERMITAGE PARISH COUNCIL**  
Clerk to the Council: Ms N Pierce  
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**Members of Hermitage Parish Council are summoned to attend a  
Meeting of Hermitage Parish Council  
The Adelaide Room, Holy Trinity Church, Hermitage**

**Thursday 11<sup>th</sup> April 2019 at 7.30pm**

## **AGENDA**

- 1 Public participation**  
**The first 10 minutes of the meeting are available for the public to express a view or ask a question.** Each member of the public is limited to 2 minutes per speaker. If anyone needs more time they should write to the Parish Clerk beforehand, listing the points to be made. **The public is welcome to stay and observe the rest of the meeting.**
- 2 Apologies for absence**
- 3 Minutes of the Parish Council meeting held on 21<sup>st</sup> March 2019 to be agreed as a correct record and signed by the Chairman**
- 4 Declarations of interest**
- 5 Matters arising from the minutes of the last meeting not referred to elsewhere**
- 6 The report of the District Councillor**
- 7 Planning**
  - 7.1 New applications:**  
19/00356/FUL. Exton House and Warwick House, Deacons Lane, Hermitage RG18 9RH. The addition of single storey conservatory to existing houses. Helen Robertson 14<sup>th</sup> May.
  - 7.2 Decision notices:**  
18/03360/HOUSE. Anwyn, Hampstead Norreys Road, Hermitage, RG18 9RZ. Single storey rear extension to create enlarged dining utility room with internal alterations and enlargement of existing roof lights and addition of window to bedroom. Approved.
  - 7.3 19/00029/FULD Lawrence Building– signage, lighting, deliveries
  - 7.4 Neighbourhood development plan
  - 7.5 PIG (parish implementation group)
- 8 Finance and report of Responsible Finance Officer**
  - 8.1 Report of Financial Officer
  - 8.2 Receipts and payments for consideration April 2019
    - 8.2.1 Sunshine Commercial Services Ltd monthly charge £ 238.40
    - 8.2.2 Grass maintenance/Contractor £ 637.50
    - 8.2.3 Cost of administration Sal & exp £ 564.66
    - 8.2.4 HMRC paye £ 124.93
    - 8.2.5 Jane Staunton – APA Catering £ 450.00
    - 8.2.6 Grant payment 2019/20 – Hermitage Village Hall £ 1,500.00
    - 8.2.7 Grant payment 2019/20 – Hermitage Pre School £ 725.00
    - 8.2.8 Grant payment 2019/20 – Hermitage Holy Trinity Ch £ 1,085.00

8.2.9 Grant payment 2019/20 – Hermitage Scouts	£ 1,000.00
8.2.10 Grant payment 2019/20 – Hermitage Horticultural Society	£ 180.00
8.2.11 Village Hall hire	£ 90.78
8.2.12 West Berkshire Council annual recharge for grounds m	£ 355.78
8.2.13 Barlow and Sons (Hermitage) Ltd, rabbit spiral	£ 5.64
8.2.14 Newbury College – APA/NDP fliers	£ 75.50
8.2.15 Information Commissioner, data protection subscription renewal	£ 40.00
Total	£ 7,073.19

8.3 Direct Debits previously approved;  
 PWLB payment debit from Lloyds treasurers account 24<sup>th</sup> April, £8,225.27  
 Ionas (web site) monthly payment, £5.99

8.4 Bank account reconciliation to 29<sup>th</sup> March 2019

8.5 FWP recommends rollover of proceeds of original Metro fixed term community account expires 25<sup>th</sup> May into new one paying 1.4%.

8.6 CIL reporting

## **9 Burial ground**

9.1 Complaint

## **10 Highways**

10.1 Potential extinguishment of public footpaths and bridleways

10.2 Active Travel Route report

10.2.1 Active Travel route maintenance

10.3 SID (speed indicator device) report

## **11 Environment**

11.1 Recreation ground

11.2 Furze Hill

11.2.1 WBCS April tasks

11.3 Play areas including inspection checklists, defibrillator check

## **12 Policy reviews**

12.1 Disaster recovery plan

12.2 Investment and fraud policies

12.3 Equal opportunity policy

12.4 Harassment and dignity at work

12.5 Financial regulations

12.6 Code of Conduct

## **13 Other matters**

13.1 Village hall

13.2 Annual Parish Assembly 18<sup>th</sup> April 2019

13.3 Parish and Council Elections – Thursday 2<sup>nd</sup> May 2019

## **14 Correspondence received since the last meeting not referred to elsewhere**

West Berkshire Council: Council supports Great British Spring Clean

West Berkshire Council: First draw for the West Berkshire Lottery this weekend!

Padworth recycling centre; pilot scheme 1<sup>st</sup> April to 30<sup>th</sup> September 2019

Email from Richard Benyon MP: 'Beyond the front door' follow up

Thames Water; promoting their priority services

Libraries message of the month April 2019

St Andrews, Pangbourne – national hockey success

**15 Reports from parish council representatives who have attended meetings of outside bodies on behalf of the council**

**16 Items to be raised by Councillors (information only)**

**17 Any other items which the Chairman decides are urgent (information only)**

**18 Date of the next meeting:**

APA Thursday 18<sup>th</sup> April 7.30pm refreshments for 8.00pm start at the Village Hall

Thursday 16<sup>th</sup> May at 7.30pm in the Adelaide Room, Holy Trinity Church.

Nicky Pierce

Parish Clerk 5<sup>th</sup> April 2019

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