

## HERMITAGE PARISH COUNCIL

### Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 15<sup>th</sup> November at 7.30pm

**Present** Cllr R Cottingham, Cllr D Brown, Cllr O Cronk, Cllr N Burraston, Cllr A Goldsmith, Cllr R Marr,  
Cllr S Russell, Cllr I Hunter, Cllr C Purchase

2 members of the public

In attendance Ms N Pierce (Parish Clerk)

01.11.18 **Public participation**

02.11.18 **Apologies for absence**

Dist Cllr G Pask, Dist Cllr Q Webb

03.11.18 **Minutes of meeting held on 18<sup>th</sup> October 2018**

The minutes were agreed as a correct record and signed by the Chairman.

04.11.18 **Declarations of interest**

None

05.11.18 **Matters arising from the minutes of the last meeting not referred to elsewhere**

None

06.11.18 **Report of the District Councillor**

None

07.11.18 **Planning**

**7.1 New applications:**

18/02266/FUL Gerald Palmer Charitable Trust, Forestry access improvement north and south of Marlston Road and west of Ealing Road. New Forestry bays/tracks located at 3 sites to improve access

No objection

7.2 Cllrs Cottingham, Russell, Burraston and Brown and Dist Councillor Webb attended the first day of Cala public inquiry. A councillor was in attendance on the other five days. A report was provided. Following a short debate, the Parish Council decided significantly fewer houses was preferable to possibly large amounts of S106 money as residents' value the green amenity space.

08.11.18 **Report of Responsible Finance Officer, cheque signing and financials**

8.1 Report of RFO

Financial position as at 30<sup>th</sup> October 2018

Balance carried forward

(including S106 contributions)

£253,415.84

Receipts to 30<sup>th</sup> October

£ 28,454.16

Payments to 30<sup>th</sup> October

£ 10,072.82

Less unpresented cheques

£ 288.40

Balance in hand

£271,508.78

8.1. Receipts and payments for consideration November 2018			
8.1.1	Sunshine Commercial Services Ltd		£ 238.40
8.1.2	Grass maintenance/Contractor		£ 637.50
8.1.3	Cost of administration	Sal & exp	£516.43
8.1.4	HMRC	payee	£ 124.93
8.1.5	DAC Beachcroft, £75.00 vat, £20.00 vat		£ 95.00
8.1.6	Oliver Cronk, website fees		£ 35.94
8.1.7	Yattendon Estates, Christmas Tree		£ 65.00
8.1.8	Externiture Ltd, guttering to move bus shelter		£ 111.00
8.1.9	Ruth Cottingham, mileage £4.95, parking £5.90 training & conference at WBC		£ 10.85
8.1.10	Sue Russell, mileage £4.95, parking £5.00 training & conference at WBC		£ 9.95
8.1.11	Castle Water, burial ground		£ 9.59
8.1.12	Gardner Leader, deeds		£ 135.00
	Total		£ 1,989.59

8.2 Metro Bank: to remove clerk as signatory and add as a nominated person. Unanimously agreed.

8.3 Lloyds Bank: to transfer the sum of £80K from current to deposit account. Unanimously agreed.

8.4 Financial Working Party report

8.5 Budget 2019 – 20, in progress to be on December agenda

8.5.1 Quotations for recreation ground maintenance have been requested.

8.5.2 Quotations for grass mowing, park care, defibrillator check, bus shelter care have been requested.

8.6 Monthly direct debit payments to 1&1 Internet Ltd, website domain, £5.99 per month, to be set up from Lloyds treasurers account. Unanimously agreed

8.7 The Clerk appraisal was held on Thursday 8<sup>th</sup> November, most targets have been met.

**09.11.18 Burial ground**

The updated burial ground rules were adopted. Unanimously agreed. Appendix 1, 2  
The revised burial ground fees were adopted. Appendix 3

**10.11.18 Highways**

10.1 The bus shelter on Newbury Road has been moved back to the correct position.

10.2 Potential extinguishment of Public Footpaths and Bridleways? review ongoing.

10.3 A response from HPC letter to Paul Goddard re traffic at Prior's Court roundabout, dated 16<sup>th</sup> October, is awaited. Clerk to contact for response.

10.4 Active travel route report: Parish plan grant of £5,000 approved by West Berkshire Council.

10.5 To arrange for both salt bins to be filled. Clerk

**11.11.18 Environment**

11.1 In view of advice from BALC finance advisor, recreation ground policy was approved. Clerk to write to users.

11.2 Furze Hill: the fire brigade was called to woodland classroom, seats very charred, damaged tidied up by the Thursday team. 19 volunteers on Tuesday tidied brambles in butterfly meadow plus some coppicing in the exclusion zone.

11.3 Cllr Burraston carried out November playground and defibrillator inspections. Cllr Purchase to carry out December inspection. Regular treatment with WD40 required.

11.4 Fencing quotations: have been requested.

11.5 A report on Station Road trees has been circulated.

**12.11.18 Non-environmental matters**

12.1 Village hall: a quote for security lights has been received £1,800 plus vat, a further quote will be requested for a camera at the back of the hall. Village hall usage charges have been increased by 3%. A drain cover at the village hall has been broken.

**13.11.18 Correspondence received since the last meeting not referred to elsewhere**

Police and crime bulletin October 2018

West Berkshire Council: good causes to benefit from new West Berkshire Lottery to be launched 2019

West Berkshire Council: major road improvements for Newbury start 7<sup>th</sup> January 2019

West Berkshire Council: winter service plan has been activated.

**14.11.18 Reports from parish council representatives who have attended meetings of outside bodies on behalf of the council**

Ruth Cllrs Cottingham and Russell attended Code of Conduct training

Cllrs Cottingham and Russell attended the Parish District Conference

Cllrs Cottingham, Russell, Burraston, Brown, Marr and Dist Cllr Webb

attended the ongoing Cala public inquiry.

**15.11.18 Items to be raised by Councillors (information only)**

None

**16.11.18 Any other items which the Chairman decides are urgent (information only)**

None

**17.11.18 Date of the next meeting**

Thursday 13<sup>th</sup> December 2018 at 7.30pm at the Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST

There being no further business the meeting closed at 21.16pm.

Signed \_\_\_\_\_

Dated \_\_\_\_\_