

HERMITAGE PARISH COUNCIL

Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 18th October at 7.30pm

Present Cllr R Cottingham, Cllr D Brown, Cllr O Cronk, Cllr N Burraston, Cllr A Goldsmith, Cllr R Marr,
Cllr S Russell

No members of the public

In attendance Ms N Pierce (Parish Clerk)

01.10.18 **Public participation**

02.10.18 **Apologies for absence**

Dist Cllr G Pask, Dist Cllr Q Webb, Cllr I Hunter, Cllr C Purchase

03.10.18 **Minutes of meeting held on 20th September 2018**

The minutes were agreed as a correct record and signed by the Chairman.

04.10.18 **Declarations of interest**

None

05.10.18 **Matters arising from the minutes of the last meeting not referred to elsewhere**

None

06.10.18 **Report of the District Councillor**

None

07.10.18 **Planning**

7.1 New applications:

18/02482/HOUSE Brackenveldt, Hampstead Norreys Road, Hermitage RG18 9SA. Addition of balcony to rear elevations and obscure glazed window to side elevation. No objection

7.2 Decision notices:

18/01869/House Greenwood, High Street, Hermitage RG18 9SS. Removal of existing annexe/garage and erection of side extension. Internal and external alterations to existing dwelling including removal of flat roof dormer, insertion of rooflights, new porch, replacement windows/doors and re-roofing. Approved

7.3 Neighbourhood Development Plan (NDP): meeting date to be arranged.

7.4 Letter sent to Paul Goddard regarding traffic at Priors court roundabout on 16th October, to await response.

08.10.18 **Report of Responsible Finance Officer, cheque signing and financials**

8.1 Report of RFO

Financial position as at 27th September 2018

Balance carried forward

(including S106 contributions)

£256,686.53

Receipts to 27th September

£nil

| | |
|----------------------------|-------------|
| Payments to 27th September | £ 3,270.69 |
| Less unpresented cheques | £ nil |
| Balance in hand | £253,415.84 |

8.2. Receipts and payments approved October 2018

| | | |
|-----------------------------------------------------|-----------|------------|
| 8.2.1 Sunshine Commercial Services Ltd | £ 238.40 | |
| 8.2.2 Grass maintenance/Contractor | £ 667.50 | |
| 8.2.3 Cost of administration | Sal & exp | £ 538.94 |
| 8.2.4 HMRC | paye | £ 124.93 |
| 8.2.5 Castle Water: burial ground | £ 6.33 | |
| 8.2.6 PKF Littlejohn LLP – external auditors | £ 480.00 | |
| 8.2.7 Royal British Legion, poppy wreath donation | £ 50.00 | |
| 8.2.8 Nicholas Burraston, 2 x ink, lever arch files | £ 49.85 | |
| | Total | £ 2,155.95 |

8.3 Bank account reconciliation to 27th September was approved and signed.

8.4 Standing Orders: change of standing order 39b. Any two members of the council may sign on behalf of the council, any document required by law to be executed as a Deed, as resolved, as in paragraph 39a. Unanimously agreed.

8.5 To agreed payments to PWLB by direct debit. Unanimously agreed.

8.6 Payment of £350 to James Ryan Thornhill, financial advisor. Unanimously agreed.

09.10.18 **Burial ground**

A burial of ashes will take place on Sunday 21st October.

Revised burial ground rules to be approved at November meeting.

10.10.18 **Highways**

10.1 The contractor has advised the bus shelter will be moved back week commencing 22nd October.

10.2 Potential extinguishment of Public Footpaths and Bridleways; Cllr Brown provided an update and will continue with review.

10.3 Speeding issues

10.3.1 Cllr Burraston to liaise with resident about possible speeding survey.

10.4 Active Travel Route: HPC unanimously agreed to the signing of the permissive path lease.

10.4.1 Payment of £750.00 for match funding of grant towards surfacing the ATR unanimously agreed.

11.10.18 **Environment**

11.1 Recreation ground: fresh rabbit holes have been made. A resident has complained about the volume of dog mess left.

11.2 Furze Hill: WBCS next visit is 13th November. Coppice the remaining four of the hazel stools for which coppicing is approved, bramble bashing in the meadow, renovate the dead hedge. A councillor needs to check that all arising's are removed to existing dumps. Extensive works have been carried out on behalf of SSE, mainly in the exclusion zone. Everything within a 5m band underneath the overhead powerlines has been felled.

11.3 Cllr Brown carried out October playground and defibrillator inspections. Cllr Burraston to carry out November inspection. There has been damage to a plastic seat in Pinewood Park and bolts discarded.

11.4 Proposal for HPC to adopt the public open space at Hermitage Green, after West Berkshire Council has rectified outstanding works. Unanimously agreed.

12.10.18 **Non-environmental matters**

12.1 Village hall: drains have been blocked, £443 to clear. Residents have complained the bin at the top of the playing fields is continually full, to report to WBC. Rubbish being dumped in the car park. The Grundon bin was wheeled to the front of the village hall and jammed into the wall. A grant for monies towards finishing the small hall has been applied for from the Greenham Common Trust. The race night on 10th November has been cancelled.

12.2 Letter about Dines Way Green ownership to be sent by the clerk.

12.3 Suggestions for possible Parish Council projects for 2019/20: additional seats at the recreation ground, signs for twinning, new bus shelter on Hampstead Norreys Road.

12.4 In view of damage to the MUGA, it is requested the village hall conditions of hiring incorporates the following; anything which contains fire; (bonfires, fireworks, candle lanterns) is inserted at section 19. Explosives and flammable substances. Clerk.

13.10.18 **Correspondence received since the last meeting not referred to elsewhere**

Training on the Code of Conduct 6th November

Metro Bank: increase in deposit account interest rate from 0.2% to 0.3% on 31st August 2018.

PWLB statement

West Berkshire Library Service – request for contributions

West Berkshire Heritage Forum

Berkshire Association of Local Councils AGM 7.45pm on Wednesday 14th November

October newsletter from the police and crime commissioner

West Berkshire invitation to seminar: Towards a zero-carbon future – Saturday 13th October

14.10.18 **Reports from parish council representatives who have attended meetings of outside bodies on behalf of the council**

Ruth Cottingham attended a SERCAF meeting

15.10.18 **Items to be raised by Councillors (information only)**

None

16.10.18 **Any other items which the Chairman decides are urgent (information only)**

None

17.10.18 **Date of the next meeting**

Thursday 15th November 2018 at 7.30pm at the Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST.

There being no further business the meeting closed at 21.19pm.

Signed _____

Dated _____