

**Hermitage Parish Council**  
Clerk to the Council: Ms N Pierce  
Penwood, Down End  
Chieveley, Newbury  
Berkshire RG20 8TS  
Tel: 07827974767  
Email: [hermitagepc@outlook.com](mailto:hermitagepc@outlook.com)

## **GRANTS TO COMMUNITY GROUPS IN HERMITAGE PARISH**

Community groups, organisations and voluntary bodies in the parish who are considering applying for a grant for 2019/20 can request the application form from the Parish Clerk by emailing her at [hermitagepc@outlook.com](mailto:hermitagepc@outlook.com), or writing to the address noted above.

Grant requests must be received by the Parish Clerk by **7<sup>th</sup> January 2019**. This can be done on line by completing the form, saving it to Word and returning as an attachment to an email.

The Parish Council will assess all valid grant applications by. Payment of awarded grants will be made at the Annual Parish Assembly, 19<sup>th</sup> April 2019.

Please read the Grant Policy before applying. You will be asked to provide details of your organisation, the sum requested and specific details of how the grant/donation will be used. Requests for equipment, repairs, capital projects etc. should also include supplier estimates or price lists.

All recipients of grants may be asked to provide receipts and, where the grant has been used for repairs or the purchase of equipment, invoicing may be required.

Individuals or groups, including newly formed groups, who are undertaking a project that would benefit residents of the parish are all eligible and may apply to the Parish Council for a grant.

Nicola Pierce  
Parish Clerk  
1<sup>st</sup> December 2018