

HERMITAGE PARISH COUNCIL

Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 21st June 2018 at 8pm

Present Cllr R Cottingham, Cllr R Marr, Cllr D Brown, Cllr A Goldsmith(8pm – 9.16pm), Cllr O Cronk, Cllr I Hunter, Cllr C Purchase, Cllr N Burraston(8pm-9.10pm).

1 member of the public

In attendance Ms N Pierce (Parish Clerk)

01.06.18 Public participation

One member of the public expressed a concern about the waste bin outside their property being constantly full of dog waste bags. The resident expressed a need for a dog bin at the woodland area by the Army Barracks.

02.06.18 Apologies for absence

District Councillor G Pask, District Councillor Q Webb, Cllr S Russell,

03.06.18 Minutes of meeting held on 17th May 2018

The minutes were agreed as a correct record and signed by the Chairman.

04.06.18 Declarations of interest

None

05.06.18 Councillors roles

Councillor roles were updated. Appendix 1

06.06.18 Matters arising from the minutes of the last meeting not referred to elsewhere

None

07.06.18 Report of the District Councillor

None

08.06.18 Planning

8.1 New applications:

None

8.2 Decision notices:

18/00895/CERTP The Willows, Newbury Road, Hermitage Lawful

18/00668/LBC2 Foxglove Barn, Wellhouse Lane, Eling, Hermitage. To convert the existing loft space to form habitable room with a timber window to each of the side elevations and a roof window facing into the courtyard. Approved

18/01034/PASSHE 11 Stretcher Drive, Hermitage. Single storey extension with roof lights and flat roof. 4m from rear wall x 2.690m maximum height x 2.390 at eaves. Withdrawn

18/00927/HOUSE Oakwood, Slanting Hill, Hermitage. Proposed rear/side conservatory. Approved

8.3 Council agreed the Neighbourhood Development Plan proposal. Unanimously agreed. Appendix 2.

8.4 Cllr Cottingham and Cllr Russell to attend the Landscape Character Assessment (LCA) for West Berkshire workshop on 3rd July 2018.

09.06.18 Report of Responsible Financial Officer, cheque signing and financials

9. Financial position as at 31st May 2018

Balance carried forward	
(including S106 contributions)	£223,663.60
Receipts to 31 st May	£ 23,945.00
Payments to 31 st May	£ 2,221.12
Less unrepresented cheques	<u>£ 936.01</u>
Balance in hand	£244,451.47

9.1 Payments for consideration June 2018

9.1.1 Sunshine Commercial Services Ltd	£	238.40
9.1.2 Grass maintenance/Contractor	£	605.50
9.1.3 Cost of administration	salary & exps	£ 559.03
9.1.4 HMRC	paye	£ 124.93
9.1.5 Barlow and Sons, welded mesh	£	24.88
9.1.6 Crescent Signs Ltd	£	754.80
9.1.7 Castle Water, Burial Ground	£	9.86
9.1.8 Safe & Sound playgrounds	£	7,750.80*
9.1.9 Cripps fencing, supply/erect 2.4mts fence posts	£	216.00
9.1.10 Ruth Cottingham MUGA and Ink	£	10.71, £22.94
	Total	£10,317.85

*Total payment £8,150.80 includes final £400 balance pending painting of muga lines

9.2 CCLA investment. Clerk to liaise with financial advisor.

9.3 Proposal to adopt the Risk register. Unanimously agreed.

9.4 The internal audit report has been received, a summary of actions presented to Councillors. Clerk to liaise with Cold Ash PC to determine cost of outsourcing PAYE and pension.

10.06.18 Burial ground

Adopted burial ground rules to be signed at the July Meeting.

11.06.18 Highways

11.1 New bus shelter: Onsite meeting on 4th June. Bus Shelter to be moved back to allow for better visual access for the neighbouring property. £92.50 to be paid by HPC for guttering. Unanimously agreed. Clerk to draft acceptance letter to Externiture Ltd.

11.2 Repair work at bus shelter on Hampstead Norreys Road carried out. Further damage has been done since the repair was made.

12.06.18 Environment

12.1 Recreation ground: nothing to report.

12.2 Furze Hill: as the temporary fencing to the exclusion zone has been interfered with twice it is thought the posts should be replaced with metal ones.

12.3 Cllr Brown carried out June playground inspections. Cllr Purchase to carry out July inspection. MUGA and new equipment added to checklist.

12.4 MUGA and recreation ground policy is with BALC.

12.5 Holy Trinity Church – Love Hermitage Day 30th June. Proposal for HPC to pay for tea and coffee. Unanimously agreed.

13.06.18 **Non-environmental matters**

13.1 Social media: nothing to report.

13.2 Village Hall: proceeding with small hall, hope to be finished by next year. Floor needs to be rechecked and varnished, looking for grants.

13.3 The Horticultural Society/Projector grant application to be considered in July.

13.4 Dines Way ownership and deeds. Clerk to draft a letter.

13.5 Defibrillator and First Aid training will take place at Hermitage Primary School on 21st July.

14.06.18 **Correspondence received since the last meeting not referred to elsewhere**

None

15.06.18 **Reports from parish council representatives who have attended meetings of outside bodies on behalf of the council**

None

16.06.18 **Items to be raised by Councillors (information only)**

None

17.06.18 **Any other items which the Chairman decides are urgent (information only)**

None

18.06.18 **Date of the next meeting**

Thursday 19th July 2018 at 7.30pm at the Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST.

There being no further business the meeting closed at 21.46pm.

Signed _____

Dated _____